

## Integrity Plan

Dated for reference *[insert date]*

This Integrity Plan is entered into by the student, *[name, student #]* ("Student"), and the Faculty by its authorized representative in matters of student conduct, as are indicated below, pursuant to [the UBC Okanagan "Discipline for Academic Misconduct" regulation](#) and in the following circumstances:

- A. The Regulation provides that a Student and Faculty may enter into an Integrity Plan as a diversion from the Faculty referring the matter to the President's Advisory Committee on Student Discipline ("PACSD") for a hearing, and subsequent decision by the President as to discipline, if any, to impose;
- B. The Student has admitted to committing the academic misconduct described below, and has no previous academic misconduct record;
- C. The Student and Faculty have agreed upon the description of the academic misconduct and any mitigating or aggravating factors, including any extenuating circumstances relevant to the Student's engaging in the admitted academic misconduct. The Student and Faculty have also agreed to the outcomes set out below as being appropriate to address the academic misconduct, including any required next steps to be taken by the Student; and
- D. This Integrity Plan is being offered to the Student based on their expressed willingness to correct or resolve the matter, and on the recognition that this is an opportunity to support the Student's academic success, personal awareness, and learning as to academic integrity.

The Student and Faculty agree as follows.

### **Description of Academic Misconduct and Any Mitigating or Aggravating Circumstances**

*[Set out the agreed upon description of the academic misconduct, with any pertinent info deemed important]*

[Example: On DATE, the instructor of COURSE CODE reported an incident of academic misconduct by NAME OF STUDENT (STUDENT #).]

The academic misconduct consisted of the following conduct:

- *[Set out any aggravating or mitigating factors, including any extenuating circumstances at the time of the misconduct]*
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The Student was given the opportunity to provide an explanation for their misconduct, including any mitigating or extenuating circumstances at that time, during a meeting on *[date]*.

The Faculty and Student agree that the following circumstances are relevant to the academic misconduct and this Integrity Plan:

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**Agreed upon Outcomes**

The Student and Faculty agree to the following terms:

1. *[e.g., provide a written apology via email (and including the Dean’s delegate email) to those directly affected by the misconduct within the next 15 working days]*
- 2.

**Further Terms**

The Student also acknowledges and agrees that:

1. They understand the terms of this Integrity Plan.
2. They have been provided a reasonable opportunity to carefully consider the terms of the Integrity Plan, including the time to seek their own independent legal advice.
3. A failure to comply with any of the terms of this Integrity Plan constitutes a separate act of academic misconduct that, in addition to the academic misconduct that the Student has admitted to having committed, may be referred by the Faculty to the PACSD and may result in disciplinary measures being imposed by the President.
4. If the Student engages in any future misconduct, this Integrity Plan may be considered by the University in determining its response to the new misconduct.

The Faculty also agrees that, upon the Student successfully complying with the above terms, the Faculty will consider this matter closed, and the Dean’s delegate will notify the PACSD that the Student has complied with this Integrity Plan.

A copy of this Integrity Plan will be kept in the Dean’s office and by the PACSD.

SIGNED and AGREED to by the Student this \_\_\_ day of [month], [year]:

\_\_\_\_\_

[insert Student name, Student number]

SIGNED and AGREED to by the Faculty this \_\_\_ day of [month], [year]:

By: \_\_\_\_\_

Authorized signatory

[insert name of Dean/designated Assoc. Dean]

[Faculty]